



GOURAV GUIN MEMORIAL COLLEGE

(Affiliated to Vidyasagar University)

CHANDRAKONA ROAD

P.O.- SATBANKURA * DIST.- PASCHIM MEDINIPUR * PIN - 721253

Notification

09/04/2024

SUB: Online Form Fill up for and Tentative Commencement Examination Schedule of OFFLINE Examinations - UG 1st Semester, 2023

GO THROUGH ALL THE PAGES OF THE NOTICE THOROUGHLY & CAREFULLY

Students of Semester 1 of B. A. (Honours and General) of Gourav Guin Memorial College are asked to note that fill up of Examination Forms for the ensuing undergraduate 1st Semester B. A. (H & G) Examinations, 2023 will be done in Vidyasagar University Form Fill up Portal from 10/04/2024 (3 PM) to 15/04/2024 (3 PM). After that period the College authorities will be not in a position to help any student for filling up of their examination form in VU Portal.

The **PRACTICAL Examination of the UNDERGRADUATE 1st SEMESTER** (CCFUP - NEP) will be held from 18/04/2024 to 29/04/2024. Concerned academic department of the College will issue separate notice fixing exact date / dates for the practical examinations, if any. It is mandatory to have a valid Admit Card for appearing at the practical examination.

The **THEORY EXAMINATION of the UNDERGRADUATE 1ST SEMESTER** (CCFUP NEP) will commence tentatively from 30/04/2024 onwards. Detailed schedule of the examination shall be published separately in due time.

The students are requested to note the followings in connection with this form fill up:

Steps to be followed in University Portal

- (1) Log on to <https://pcdpcal.com/vu-nep-sem1-2023/index.php> or vidyasagar.ac.in
- (2) Fill up the Examinations Form within the stipulated time;
- (3) Take two (02) copies of the printout of the filled in Application Form;
- (4) Submit one signed (by the candidate) copy of Printout of the filled in Application Form for Physical verification by the College in person and not through anybody else. Physical verification of filled in Application Form will be done from 11-30 AM to 03-00 PM only on any working day upto and including 15/04/2024;
- (5) After corrections/modifications, if needed and after completion of verification process of the filled in Application/Examination Form the College will release the Admit Card. If any student fails to appear in the College for verification of Application Form his/her Admit Card will not be released from the College and he/she will not be eligible to sit for examinations;



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- (6) After release of Admit Card by the College, students can take printout of his/her admit card. Students are to note that without admit card they will not be eligible to sit in the concerned examinations and they will not get any marksheet;
- (7) In choosing option (in dropdown), if any, in different papers the student may consult his / her department and follow instructions given in students' WA groups & College website. Students are asked to note that they are to choose only the option offered by and taught in the College. If any student erroneously chooses option other than the option offered by and taught in the College, he/she must inform the College at the time of verification of his/her form by the College in order to rectify and validate his/her examination form. Nothing can be done to validate any erroneous examination form by the College if such mistakes are not notified and corrected before the closure of VU Form Fill up Portal;

NO ADMIT CARD NO EXAMINATION / MARKSHEET

Documents to be produced for release of Admit Card by the College

- (1) Admission Receipt for Semester 1 admission;
- (2) Self-signed Examination Form to be obtained from VU website after making Online Examinations Form Fill up;
- (3) VU Examination Fees Receipt of Rs. 515/- (to be generated from College Online Payment Portal on payment).

Steps to be followed in College Online Payment Portal

Students are required to pay through College Online Payment Portal Rs. 515/- for different heads of Examination Fees determined by and to be forwarded to Vidyasagar University. College online payment portal will be active during the time period from 10/04/2024 (3 PM) to 15/04/2024 (3 PM). For payment of this fee following procedure shall be adopted:

- (a) Go to www.ggmc.ac.in;
- (b) Click on the '**University Fees Payment**' tab;
- (c) Click on the '**Student**' tab;
- (d) Put your Student ID and password which is your 'Date of Birth' in DD/MM/YYYY format and pay your fees online. **NO OFFLINE PAYMENT WILL BE ACCEPTED IN THE COLLEGE.**



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BOTH THE GENERATION OF ADMIT CARD IN VU PORTAL AND PAYMENT IN COLLEGE ONLINE PORTAL ARE MUST FOR APPEARING IN THE EXAMINATIONS

Attachments:

- (1) Copy of VU Notification No. VU/CE/GD-170/2024 dated 09/04/2024;

NB:

- *Students are advised to fill up the form and visit the college for verification as early as possible for smooth conduct of the affairs and to avoid last-minute rush and complications;*
- *Admit card is mandatory for both Practical and Theoretical Examinations.*



Anupam Parua

Dr. Anupam Parua

Principal

Gourav Guin Memorial College

Principal

Gourav Guin Memorial College

C. K. Road, Satbankura

Paschim Medinipur, 721253



VIDYASAGAR UNIVERSITY
MIDNAPORE • PASCHIM MEDINIPUR
WEST BENGAL • PIN 721 102
OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No: VU/CE/GD-170/2024

Date: 09.04.2024

EXAMINATION NOTIFICATION
FOR
UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP) EXAMINATIONS – 2023

1. The Examinations for the **UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP)** will be held in **OFFLINE MODE** as per the examination schedule notified later on separately.
2. The examination form fill-up portal for **UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP)** will remain open from **10.04.2024 (3 PM)** to **15.04.2024 (3 PM)**. Candidates are advised to fill-up examination form within this period only. The examination fees to be deposited by the students to their concerned college only as given below:

Examination	Total Fees (in Rs.) for Regular Candidate
Total Examination Fees for Lab based Subjects	615.00
Total Examination Fees for Non Lab based Subjects	515.00
Total Examination Fees for Commerce Honours	615.00

Amounts to be deducted by the college

Sl. No.	Head	Fees (in Rs.)
1.	Issue, Receiving, Scrutiny and submission of Forms	10/-
2.	Preparation of laboratory for Science/Arts/Commerce Practical	40/-

3. The College approval portal will remain open from **12.04.2024 (3 PM)** to **15.04.2024 (11:59 PM)**.



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4. Links of the examination portal:
For Candidates: <https://pcdpca.com/vu-nep-sem1-2023/index.php>
For Colleges: <https://pcdpca.com/vu-nep-sem1-2023/colleges/>
5. The **PRACTICAL** Examination of the **UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP)** will be held from **18.04.2024 to 29.04.2024**. It is mandatory to have a valid Admit Card for appearing at the practical examination.
6. The **THEORY** Examination of the **UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP)** will commence tentatively from **30.04.2024 onwards**. Detailed schedule of the examination shall be published separately in due time.
7. All concerned are requested to kindly note and do the needful in this regard.

Bobal
9/4/24
Controller of Examinations(Offg.)
Vidyasagar University

Controller of Examinations
(Officiating)
Vidyasagar University
Midnapore-721102, W.B.



**IMPORTANT INSTRUCTIONS FOR THE CANDIDATES TO FILL UP THE
EXAMINATION FORM**

1. The candidates need to visit the following link to fill up the **EXAMINATION FORM** for **UNDERGRADUATE 1ST SEMESTER (CCFUP-NEP)** available from 10.04.2024 (3 PM).

For Candidates: <https://pcdpcal.com/vu-nep-sem1-2023/index.php>

2. After filling up the examination form, the candidates need to take a **PRINT OUT OF THE APPLICATION FORM.**
3. The candidates need to submit this **PRINT OUT OF THIS APPLICATION FORM TO THEIR RESPECTIVE COLLEGES** for **PHYSICAL VERIFICATION** of the **FILLED IN EXAMINATION FORM.**
4. After **COMPLETION OF VERIFICATION** process of the filled in **EXAMINATION FORM**, the colleges can release the **ADMIT CARD.**
6. After the release of the admit card by the college, candidates can take a **PRINT OUT OF ADMIT CARD** from the university examination form fill up portal.
(After approval by the colleges, the student can take a print out of Admit Card till the starting date of commencement of exam as mentioned in the examination schedule.)

NB:

- ❖ **ADMIT CARD IS MANDATORY FOR APPEARING IN THE EXAMINATION. WITHOUT VALID ADMIT CARD, CANDIDATES CANDIDATURE WILL NOT BE CONSIDERED FOR APPEARING IN THE EXAMINATION.**
- ❖ **PHYSICAL VERIFICATION OF THE EXAMINATION FORM AT COLLEGE LEVEL IS MUST FOR GENERATION OF ADMIT CARD.**